

Improving Information to the Croatian Business Community



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Training the Trainers in Impact Assessment

IMPACT ASSESSMENT STUDY TOUR

Warsaw, Poland



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HRVATSKA AGENCIJA ZA MALO GOSPODARSTVO

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17 – 21 November 2008



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Pohl Consulting & associates

POHL CONSULTING & ASSOCIATES 

BIZimpact
“Improving Information to the Croatian Business Community”

IMPACT ASSESMENT STUDY TOUR
Warsaw, Poland

Duration: 17-21 November, 2008
Arrival: Sunday, 16 November 2008
Departure: Friday, 21 November 2008

Poland contact persons - For any problems:

Artur Nowicki, Unilob Director
Tel.
Mob.
artur@unilob.pl

Accommodation:

Hotel: Hotel MDM
Address: Pl. Konstytucji 1, 00-674 Warsaw, Poland
Contact:
www.hotelmdm.com.pl

Local transport:

Trans-Pal Company, Mr. Slawomir Elwich, Drivers Supervisor, tel:

Croatian Embassy in Warsaw Ambassador: Mr Nebojša Koharović Ignacego Krasickiego 25, 02-611 Warszawa Tel 0048 22 844 23 93 Fax 0048 22 844 48 08 Mail: croemb.warszawa@mvpei.hr Website: http://pl.mvp.hr Opening hours: Monday - Friday 09.00 - 17.00 h	Emergency contact numbers in Poland: 999 – Ambulance (landline) 998 – Fire Brigade (landline) 997 – Police (landline) 986 – Municipal Wardens (landline) 112 - all services (mobile phone)
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Participants:

- **Anny Brusić**, HUP,
- **Visnja Del Vechio**,
- **Andrea Dokić**, HUP,
- **Mirela Gudan**, HUP,
- **Iva Jandriček**, HGK,
- **Boris Kardum**, HOK,
- **Jasminka Keser**, MINGORP,
- **Jasminka Martinović**, HUP,
- **Marina Mrvoš**, HAMAG,
- **Astrid Mušura Kaučić**, MINGORP,
- **Admira Ribičić**, HUP,
- **Vesna Torbarina**, HGK,
- **Anita Trbuščić**, MINGORP,
- **Daniela Peris**, HGK,
- **Vesna Veliki**, MINGORP,

- **Ricardo Pinto**, BIZimpact Team Leader,
- **Lana Dodig**, BIZimpact Interpreter,

Agenda

Sunday, 16 November

Date/ time	Host / Contact details	Action / Topic	Comments
12.00	Meet at Zagreb airport	Do not forget your PASSPORTS! Distribution of per diems	Each person makes own travel arrangements to the airport
14.05	Departure of flight from Zagreb via Frankfurt	Group ticket for 16 people Palma Turist (Nela) BIZimpact	Lana will hold e-tickets
18.50	Arrival to Warsaw Transfer to the Hotel MDM Pl. Konstytucji 1 00-674 Warsaw, Poland Tel: + 48 (0) 22 33 91 600 Direct: + 48 (0) 22 33 91 651	Participants will be met by Artur Nowicki Unilob Director	Artur Nowicki Tel. Mob. artur@unilob.pl Hotel MDM Pl. Konstytucji 1 00-674 Warsaw, Poland Tel: + 48 (0) 22 33 91 651

Monday, 17 November

Date/ time	Host / Contact details	Action / Topic	Comments
9.30 – 11.30	Introductory lecture on RIA system in Poland Hotel MDM Marszalkowska Conference room Witold Michałek, partner at Unilob, Warsaw, Walecznych 19/7 Tel: Email: witold@unilob.pl	Session on Polish Experience in Regulatory Reform conducted by Witold Michalek. Discussion on attempts to deregulate economy in Poland, specific means, measures of drafting and first results of implementation of the reform, focusing on business licensing, permits and products certification. Formulating basic principles of regulation of economic activity. Working out the scope of Regulatory Impact Analysis (RIA). Discussion on specific examples of rudimentary RIA of regulatory proposals	

12.00 – 15.30	<i>Lunch and free time</i>		
15.30 – 17.00	<p>Office of Competition and Consumer Protection (Antimonopoly Office - UOKIK) Pl. Powstańców Warszawy 1 00-950 Warszawa</p> <p>Ms. Monika Kotrasinska, International Department, Mr. Paweł Marecki and Dominik Piejko, Legal and Legislative Department</p>	Meeting with Mr. Dominik Piejko, Supervisor of the Legal and Legislative Department. Role of the Antimonopoly Office in assessment of impact of the laws and regulations concerning consumer protection and competition	

Tuesday, 18 November

Date/ time	Host / Contact details	Action / Topic	Comments
9.30 – 11.30	<p>Polish Agency for Enterprise Development (PARP) Ul. Pańska 81/83 00-834 Warszawa</p> <p>Mr. Michał Polanski, Director of Enterprise Department and Ms. Magdalena Zwolinska</p>	Meeting with the President of the Agency, Ms. Danuta Jabłońska. Meeting at the Legal Department with Director, Ms. Monika Konikowska Wojcik. Role of the Agency in SME Sector policy coordination, cooperation between business associations and other governmental agencies. Activities of the Agency in the filed of impact assessment of the laws and regulations influencing SME sector. Presentation of selected cases and RIA techniques	
12.00 – 14.00	<p>Ministry of Labour and Social Policy, Legal Department. Nowogrodzka 1/3/5 Warszawa</p> <p>Mr. Dariusz Stanko, Director of Department of Economic Forecasts and Analysis and Ms. Magdalena Fabisiak, Chief Specialist</p>	Meeting with Mr. Dariusz Stanko, Director of the Legal Department and Mr. Maciej Glinicki, Chief Specialist responsible for RIA. Presentation and discussion on cases of RIA prepared by the Ministry regarding the labour market legislation, social and social security regulations.	
14.00 – 15.15	<i>Lunch</i>		
15.15 - ...	<i>Free time</i>		

Wednesday, 19 November

Date/ time	Host / Contact details	Action / Topic	Comments
9.00 – 11.15	<p>Ministry of Finance, Legal Department and Department of National Economy Ul. Świętokrzyska 12 00-944 Warszawa</p> <p>Ms. Elżbieta Chojna-Duch, Secretary of State in the MoF, Ms. Bożena Zwolenik, Director of Legal Department, Mr. Grzegorz Dostatni and Mr. Andrzej Szatanski from the Department of Direct Income Taxes</p>	<p>Meeting with Ms. Bożena Zwolenik, the Director of ten Legal Department and Renata Krasnosielska, Chief Specialist in the Department of National Economy</p>	
13.30 – 15.00	<p><i>Lunch</i></p>		
15.00 – 16.30	<p>Polish Chamber of Commerce. Krajowa Izba Gospodarcza 00-074 Warszawa ul. Trębacka 4</p> <p>Mr. Mieczysław Bąk, Deputy Secretary General of the Polish Chamber of Commerce, Mr. Jan Rafalowski, Foreign Department</p>	<p>Meeting with Mr. Mieczysław Bąk, Deputy Secretary General of ten Chambers. Presentation of activities of the Chamber including goals, structure, membership, services, finance and budgeting, staff, external relations and marketing strategies. Discussion of various mechanisms of involvement of the private sector in regulatory decision-making. Participation of the organization in drafting key regulatory legislations, i.e. Economic Activity Law, Labour Code, Tax Laws, etc.</p>	

Thursday, 20 November

Date/ time	Host / Contact details	Action / Topic	Comments
9.00 – 11.30	<p>Ministry of Economy, Department of Economic Regulations. Plac Trzech Krzyży 3/5 00-507 Warsaw</p> <p>Ms. Otylia Trzaskalska-Stroinska, Director of the Department, Mr. Marcin Gancarz, Chief RIA Specialist</p>	<p>Meeting with Ms. Otylia Trzaskalska-Stroinska, Director and the staff of the Department responsible for Regulatory Reform. Topics:</p> <ul style="list-style-type: none"> - Scope of responsibilities of the MoE and the Department in the sphere of coordination of development Better Regulation policy, introducing modern economic regulations system, giving opinion on bill drafts effecting on entrepreneurs; - administrative burdens, impact assessment, simplification; <p>project SIGMA, Inter-ministerial Task Force for Modern Economic Regulations</p>	
13.30 – 14.45	<i>Lunch</i>		
15.00 – 17.00	<p>Polish Confederation of Private Employers Lewiatan Ul. Klonowa 6 00-591 Warszawa</p> <p>Ms. Katarzyna Trzaskalska, Legal Department of PKPP</p>	<p>Meeting with Mr. Jeremi Mordasewicz, Chief Expert of PKPP and Ms. Katarzyna Urbanska from the Legal department of PKPP. Comparison of the different methods of lobbying and supporting the members of Confederation in the activities aimed at SME sector development, discussing the role of business associations in the working out of effective model of public-private partnership, lobbying techniques and methods of representation of SME sector interests towards government at central and local levels.</p>	

Friday, 21 November

Date/ time	Host / Contact details	Action / Topic	Comments
9.00 – 10.30	<p>Ministry of Environment, Department of Coordination of RIA Legal Department and the Project of Measuring Administrative Burdens Wawelska 52/54, 00-922 Warszawa</p> <p>Mr. Andrzej Kulon, Chief Specialist from Legal Department, Mr. Kamil Zawadzki, Specialist,</p>	<p>Meeting with Ms. Izabella Przyborska, Chief Advisor to the Minister and Mr. Pawel Bachancki from the Department of RIA Coordination. Presentation of activities of the Ministry and the RIA Department in assessment of environment protection legislation. Polish context of EU accession and adjusting the legislation to EU directives.</p>	
11.00 – 13.00	<p>Business Centre Club Plac Żelaznej Bramy 10, 00-136 Warszawa</p> <p>Mr. Arkadiusz Protas, Vice-President of BCC, Mr. Janusz Zielinski, Legal Expert Mr. Krzysztof Ostrowski, BCC Representative to EU Social Committee,</p>	<p>Meeting with Mr. Arkadiusz Protas, Deputy Preseident of Business Centre Club. Presentation of the structure and membership of the organization, information and examples necessary to successfully maintain a viable business association. Issues of representation of the interests of members. Examples how to introduce good internal governance of the organization to be independent of donor support.</p>	
14.00	Departure to Warsaw Airport		
16.50	Departure of flight to Zagreb via München	Please make sure your arrive well in advance of flight time: at least 80 minutes before departure	
22.15	Arrival in Zagreb		Logistics: Airport bus, taxi or other arrangements (each person makes own travel arrangements)